

PROPERTY REPORT (Jan 2024)

PROPOSED (IN PROGRESS WORK / INFO)

1. Install 1 units of hanging fans ***(*pending for suitable location to install*)
2. To buy some containers for pantry to keep the plate and mugs (LCEC decided to build wall cabinet for pantry, waiting for CCC on new wing only can continue for wall cabinet) (*April 2023 LCEC Minute*) - *The meeting agreed with the proposal including the installation of kitchen cabinet at downstairs and upstairs with a budget of RM5,000. QUOTATION FOR WOOD CABINET IS DONE AND APPROVAL, NOW PENDING FOR QUOTATION FOR ALUMINIUM CABINET*

****(Pending For new Quotation)*
3. Diagram 2 is showing the proposed classroom and storeroom for Sunday school on level 1. (To do partitions and doors at pastor's office such that 2 classrooms and a store room are created) (*JUNE 2023 LCEC Minute*)

****(KIV until new wing CCC)*
4. To Setup a multimedia / video room for Sunday school. (*JUNE 2023 LCEC Minute*)
 - a. After Meeting with Sunday school teachers, they are happy to have the multimedia classroom, with this will enhance their teaching and increase children happiness.
 - b. The cost for 42" China brand Smart TV is about RM1.5K. (Sharper than projector)
 - c. The cost for portable projector is about RM500 @ BUT need dark environment for better result. -*Pending For Fund (looking for fund from LIMAS or seeking donation from member)*
5. The meeting has decided that to remove the 3 recycle bins. (*JUNE 2023 LCEC Minute*)
 - a. LCEC has given two months time to remove all the recycle bins
6. Install 6 units of street lights surrounding main building – *6 Unit LED Street light bought and pending for installation.* (*AUGUST 2023 LCEC Minute*)
7. Install water filter (stainless steel outdoor sand water filter) for main incoming water. – *survey for specification and quotation* (*NOV 2023 LCEC Minute*)
8. Install a small ceramic water filter on second floor pantry (around RM100 +). . – *looking for specification and quotation* (*NOV 2023 LCEC Minute*)
9. Buy a bigger sizes chair for admin. – *survey for specification and quotation*
- (*NOV 2023 LCEC Minute*)
10. New building window is not tinted, it caused the UV and heat increase from direct sun, we should install the window with UV protection or look for others solution. – *looking for solution* (*NOV 2023 LCEC Minute*)
11. The curtain for new wing and RimbaYu church already spoiled due to long hours of sunlight exposure. This is bad to user's health, should find solution to solve this problem. The meeting decided that the curtains be sent to launderette/laundry for washing first. – *We start to wash the curtain with own washing machine.* (*NOV 2023 LCEC Minute*)

WORK DONE

1. Sunday School relocation to new wing, each classroom has equipped with air-conditional, table, chair, white board, dustbin, may provide others need after 1 month adjusting.
2. Bro. Alex has proposed to follow up the application of garbage collection by MBSA (JUNE 2023 LCEC Minute)

Solution: bought 660 Litter garbage Bin which request by MBSA and MBSA is started to collecting our garbage.

3. Received 1 unit of washing machine and install on new wings second floor for washing curtain purpose.
4. Received 1 unit of refrigerator and install on pantry for Sunday refreshment purpose.
5. Received 1 unit of microwave and install in pantry.
6. Received 1 unit of gas stove and install in pantry.
7. Received 1 unit of electric induction stove and install in pantry.
8. Received 1 unit of cylinder gas and put in pantry
9. Received 3 unit of used cabinet and put in store room, nursery room and Sunday school store room.
10. Bought 6 unit of shelf (@RM100 per unit) for new Sunday school classroom.
11. Bought 2 unit of water dispenser, one for Sunday school and one for guard house, the purpose is fulfilling their drinking problem.
12. Pantry is well equipped with the cooking equipment, there is a hazard of fire, we have started to lock the pantry door to make sure only authorized person can enter the room.

NEW PROPOSAL

1. All the Sunday school classroom were relocated to new building, the hall become empty:
 - Because the empty big room sizes, the echo sound become worst, need to proposed for sound absorption.
 - The current stage is too small for activity, it causes the speaker always block the projector screen, propose to redesign stage for better view form audience.
 - To hang up the speaker for tidy the speaker cable and reduce falling hazard.
2. The cassette aircon at Sunday school (above piano) in not working for more than 1 years, which has checked and troubleshoot by different contractors, but unfortunately it was still not function back, they proposed to install a new unit (cost is about RM8k).
3. There are 2 units of wooden fire door broken caused by rain water and sun heat (ground floor emergency exit door & Sunday school to new wing.) Propose to install new steel plate door.
4. The new wing fire door (ground floor main door) is broken and difficult to open, also cause by rain water, propose to put awning for longer lifespan of the door.
5. To decide which entrance should be use by Sunday school student. (To choose between using main staircase or new wing staircase)
6. There is a hazard of slippery on staircase, proposed to install anti slippery tap for top 2 step and bottom 2 step for each staircase to minimize the fallen risk.
7. The opening of the window of Sunday School classroom is too wide, there is a fall hazard for the young student, propose to modify the maximum of opening for window.
8. To provide extension cable to Sunday school classroom (depending from requesting)

9. To install a digital notice board at foyer using old TV. (We have a gifted 43 inch TV).
10. The bushes at north part of building (beside transmission line) become bad, is a risk for snake or wild animal, need to have a planning for that place.
11. To install 2 unit of ventilation fan in pantry to reduce the smoke and smell go inside the foyer during food preparation.
12. Install 1 unit of Fire Extinguisher in pantry to reduce fire hazard.
13. We are aware of outsider enter to church building while there is no security guard on duty (missing in action) and our night shift guard not turning up. (Snapped by CCTV).
14. Our old CCTV is located at old building, there is no connection between both systems, proposed to link both CCTV system in to a single or same place.
15. There is a case of outsider dirty our toilet after using, should we still to give them to use in future?

Property Gifting

1. Received 1 unit of used washing machine from outsider (Sis Rebecca)
2. Received 1 unit of gas stove from Mrs. Ting
3. Received 1 cylinder gas and stove (Stove leaking, not advisable to use) from Sis Esther Kee
4. Received 1 unit of electric induction stove from Mrs. Pastor Lee.
5. Received 1 unit of used Microwave Oven from Mrs. Pastor Lee.
6. Received 1 unit of used refrigerator from Sis. Joyce Hoo.
7. Received 3 unit of used cabinet from outsider.
8. Received 1 unit of used Christmas tree from Sis. Fiona
9. Received 1 Set of dishes (plate) from Sis. Linda Mak.

Others

1. Use Church Van to fetch caroling member during caroling visitation.
2. Use Church Van to fetch member to Kampar (sympathy visit).